

TECHNO INDIA GROUP PUBLIC SCHOOL
QUESTION BANK
CLASS-IX
SUBJECT-IT
CHAPTER- DIGITAL PRESENTATION (SESSION: 4)

PART-B

Answer the short questions:

1. _____ tab contains the text box option. 1
2. _____ is the blank area in the middle of the window where you can design the slides. 1
3. You can save a presentation using _____ protection. 1
4. Which tool helps you to add extra text to your slide? 1
5. Which button helps you to remove the shadow effect? 1

Answer the following questions:

6. How can you change the Font Face in Power Point 2010? 2
7. What are the two ways to change the font size? 2
8. How can you apply Font style in Power Point 2010? 2
9. How can you copy the formatted text effect to another selection? 3
10. How can you apply the shadow effect in the Power Point 2010? 3